



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

May 1, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

**DEPARTMENT OF PUBLIC WORKS: FIRE DISTRICT
HELISPOT 120A SLOPE STABILIZATION PROJECT
CITY OF DIAMOND BAR
CATEGORICAL EXEMPTION – ESTABLISH CAPITAL PROJECT
APPROVE TOTAL PROJECT BUDGET – APPROVE APPROPRIATION
ADJUSTMENT – APPROVE REPAIR AND LICENSE AGREEMENT
SPECS. 7162; CAPITAL PROJECT NO. 89033
(FIFTH DISTRICT) (3 VOTES)**

SUBJECT

These actions will find the Project is categorically exempt from the California Environmental Quality Act, establish the Project, approve the appropriation adjustment, and allow the Department of Public Works to complete design, obtain jurisdictional approvals, and construct the Fire District Helispot 120A Slope Stabilization Project.

JOINT RECOMMENDATION WITH THE FIRE CHIEF THAT YOUR BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:

1. Find that the Fire District Helispot 120A Slope Stabilization Project is categorically exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the Project.
2. Establish Capital Project No. 89033 for the Fire District Helispot 120A Slope Stabilization Project and approve the \$377,000 total Project budget.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

3. Approve the appropriation adjustment to transfer \$17,000 from the Consolidated Fire Protection District's Capital Project Accumulative Capital Outlay Fund, Services and Supplies appropriation to Capital Project No. 89033 to fully fund the Project.
4. Approve the Repair and License Agreement with the City of Diamond Bar and delegate authority to the Fire Chief, or his designee, to execute all necessary documents and agreements to allow continued use and maintenance of the helispot.
5. Approve and authorize the Director of Public Works, or her designee, to carry out the Fire District 120A Helispot Slope Stabilization Project, to execute work authorizations, amendments and supplements related to the Project, and to issue change orders pertaining to the construction, within the same authority and limits delegated under County Code, to the Director of Public Works, or her designee, for County capital projects; to accept the Project; and release retention.
6. Authorize the Director of Public Works, or her designee, on behalf of the Consolidated Fire Protection District, to deliver the Project by using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the Fire District Helispot 120A Slope Stabilization Project (Project) is exempt from the California Environmental Quality Act (CEQA) and allow the Department of Public Works (Public Works) to proceed with the design and construction of the Project located at Eastgate Reservoirs Access Road, 24995 Eastgate Drive in Diamond Bar.

Helispot 120A was originally built in 2006 by leveling off a 150- by 150-foot ridge area adjacent to the reservoir access road. The pad consists of a layer of crushed rock and two square concrete helicopter landing pads. After the rainy season in 2010, the City of Diamond Bar (City) reported soil erosion around the Project site. The helispot is located on City property and is in need of repair to control erosion and protect the helispot, access road, and hillside. This Project consists of demolition of the two concrete pads, regrading and compaction of the site, repairing erosion areas, improving drainage, and installing native plantings for slope stabilization.

The helispot is for emergency purposes only and supports fire protection operations in the area. The proposed Repair and License Agreement (Agreement) between the City and the County of Los Angeles Consolidated Fire Protection District (Fire District) was

prepared to formalize the Agreement with the City for County use and fire operations at the site. The Agreement provides that the County will repair the helispot and adjacent slope erosion at the County's expense in exchange for a license to use the City's land for the purpose of providing emergency firefighting, air ambulance, and related support services for a 25-year irrevocable term. Following the initial term, the Agreement will automatically renew in revocable, five-year renewal periods. There will be no fee for either the use of the heliport throughout the initial 25-year term or automatic renewal periods. However, the County shall be responsible for maintaining the helispot and when the County's use of the land ends, the County shall restore the site to its condition prior to helispot construction.

A Board-approved as-needed architectural/engineering (A/E) firm, J.C. Chang & Associates, Inc., completed an inspection to assess erosion damage and recommend repair concepts. Following completion of the construction documents prepared by J. C. Chang & Associates, Inc., and jurisdictional approvals, Public Works will deliver the Project using a Board-approved Job Order Contract (JOC).

Green Building/Sustainable Design Program

The Project will support your Board's Green Building/Sustainable Design Program by using native planting for slope erosion control. The implementation of these sustainable design features will lead to a reduction in the use of potable water.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by maximizing the effectiveness of process, structure, and operations to support timely delivery of customer-orientated and efficient public services. This Project will achieve this goal as it will improve the Fire District's ability to deploy and operate emergency helicopters, which will serve the surrounding communities.

FISCAL IMPACT/FINANCING

The total Project cost is currently estimated at \$377,000, including plans, specifications, plan check, construction, change orders, consultant services, miscellaneous expenditures, and County services.

Following your Board's approval of the appropriation adjustment (Attachment B) to transfer \$17,000 from the Fire District's Capital Project Accumulated Capital Outlay Fund, Services and Supplies appropriation, sufficient funding will be available in Capital Project No. 89033 to fully fund the Project. There is no impact to net County cost.

The proposed Project Schedule and Budget Summary are included in Attachment A.

Operating Budget Impact

There will be no impact to the current operating budget. The Fire District does not anticipate any one-time or ongoing costs resulting from the recommended actions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard JOC contract, previously approved by your Board, in the form previously approved by County Counsel, will be used.

The contract contains terms and conditions supporting your Board's ordinances and policies, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs; Board Policy 5.060, Reporting of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law).

As required by your Board, language has been incorporated into the Project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal income tax law (Federal Income Tax Law, Internal Revenue Service Notice 1015).

Per your Board's Civic Art Policy, the Project is exempt from the Civic Art Fund as the Project cost is less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The Project is categorically exempt from the provisions of CEQA. The Project consists of minor alterations, including limited earthwork, helipad replacement, and installation of new drainage systems is, therefore, within a class of projects that has been determined not to have a significant effect on the environment in that it meets the criteria set forth in Section 15301(a) of the State CEQA Guidelines, and Class 1 of the County of Los Angeles Environmental Document Procedures and Guidelines, Appendix G. The Project involves no expansion of the existing use. In addition, there are no cumulative

impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the Project records.

Upon your Board's approval of the Project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

A previously Board-approved as-needed A/E contract will be used to design the Project and a previously Board-approved JOC will be used to construct the Project. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees are included in these contracts.

The contract requires the contractor to pay its employees applicable prevailing wages in accordance with the California Labor Code.

IMPACT ON CURRENT SERVICES OR PROJECTS

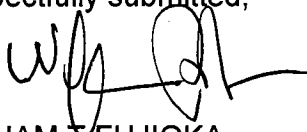
There will be no negative impact on current County services or projects during the performance of the recommended services.

The Honorable Board of Supervisors
May 1, 2012
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CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division; Fire District; and Public Works, Project Management Division II.

Respectfully submitted,



WILLIAM T. FUJIOKA
Chief Executive Officer



DARYL L. OSBY
Fire Chief

WTF:DLO:RLR
DJT:SW:CY:cvb

Attachments

c: Executive Office, Board of Supervisors
Auditor-Controller
County Counsel
Public Works

**DEPARTMENT OF PUBLIC WORKS:
FIRE DISTRICT HELISPOT 120A SLOPE STABILIZATION PROJECT
CITY OF DIAMOND BAR
CATEGORICAL EXEMPTION – ESTABLISH CAPITAL PROJECT
APPROVE TOTAL PROJECT BUDGET – APPROVE APPROPRIATION
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(FIFTH DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Feasibility	07/05/11*
Design Construction Documents Jurisdictional Approvals	07/05/12 08/23/12
Construction Start Construction Substantial Completion Project Acceptance	09/18/12 01/07/13 02/26/13

*Indicates completed activities.

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Land Acquisition	\$ 0
Construction	
Job Order Contract	\$ 175,000
Change Orders	\$ 26,000
Gordian Group	\$ 2,000
Subtotal	\$ 203,000
Programming/Development	\$ 0
Plans and Specifications	\$ 54,000
Consultant Services	
Hazardous Materials	\$ 15,000
Subtotal	\$ 15,000
Miscellaneous Expenditures	
Printing	\$ 500
Subtotal	\$ 500
Jurisdictional Review/Plan Check/Permit	\$ 7,000
County Services	
Code Compliance and Quality Control Inspections	\$ 16,200
Contract Administration	\$ 5,800
Project Management	\$ 61,000
Secretarial	\$ 1,000
Document Control	\$ 4,000
Project Technical Support	\$ 3,700
Consultant Contract Recovery	\$ 4,500
Office of Affirmative Action	\$ 1,300
Subtotal	\$ 97,500
Total	\$ 377,000

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S .
NO. 390-19

DEPARTMENT OF FIRE

May 1, 2012

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2011-12
3 - VOTE

SOURCESUSES

FIRE-CONSOLIDATED FPD-ACO
J13-FR-50099-2000
SERVICES & SUPPLIES - \$17,000
DECREASE APPROPRIATION

HELISPOT 120A SLOPE STABILIZATION PROJECT
J13-CP-6014-65033-89033
CAPITAL ASSETS - B&I - \$17,000
INCREASE APPROPRIATION

SOURCES TOTAL: \$ 17,000

USES TOTAL: \$ 17,000

JUSTIFICATION: TO FUND THE HELISPOT 120A SLOPE STABILIZATION PROJECT.

AUTHORIZED SIGNATURE:

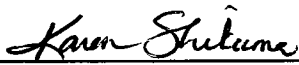

LES SEIDMAN, ASSISTANT CHIEF
FINANCIAL MANAGEMENT DIVISION

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR—☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY

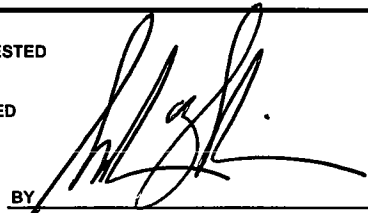

April 16 20 12

B.A. NO. 151

☐ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY


April 17 20 12